

11 November 2019/13 Rabi Al Awwal 1441

Dear Parent

School fees and Levies for 2020

We are cognisant of the economic pressures and the constraints that families face and we have attempted to keep tuition fee increase to a minimal. We have also made great efforts to keep our costs low, whilst ensuring that we are able to continue to deliver excellence in teaching and learning.

We will continue to honour the school launch fees for all admissions done before 30th June 2018. However, all new learners (siblings and non-siblings) will pay the new fee rates. From 1st July 2018 a new fee structure was adopted. All fees are reviewed annually keeping costs and inflation in mind

To reduce parental stress, we want to provide many of the purchases/hiring services in house.

Levies

Apart from school fees, a general levy of R300 (**Grades 00 & 00**) per learner will be charged to cover the costs related to:

- **Learner Insurance**
- **2 reams of A4 paper**
- **216 name tags** for labelling of learner items.

A general levy of R350 (**Grades R-11**) per learner will cover the costs related to:

- **Learner Insurance**
- **2 reams of A4 paper**
- **216 name tags** for labelling of learner items.
- **QIA Branded Book Covers**

Learner Workbooks

In the ECD and Foundation Phase (**Grade 00 to Grade 3**) there will be additional charges:

- A **workbook purchase charge** will be levied to ALL parents
- A **stationery charge** will be levied if parents placed their orders via the school.

Textbooks

In the senior phase (**Grade 4-11**) there will be additional charges:

- A **textbook hiring cost** will be levied to all parents who complete the textbook loan agreement forms.
- A **stationery charge** will be levied if parents placed their orders via the school.

Islamiyaat Textbooks

Islamiyaat Books are purchased and not hired in all grades.

Portfolio Files

All grade 4 learners and new learners from Grades 4-11 will be given a set of portfolio files and the school fee account will be debited with R150.

We hope that these measures will assist parents in 2020.

Yours in Education

I.Saib
Principal

Moulana MA Rajah
Head of Islamiyaat

Tuition Fees for 2020

<i>Age Group/Grade</i>	PLAN A Annual Plan	PLAN B Termly Plan		PLAN C Monthly Plan	
	Annual Fee (If paid by 28 February 2020)	Termly Instalments payable before the third day of each term	Total Payment on Termly Plan (B)	Monthly installments paid by the 5th of the month (Jan-Oct)	Total Payment on Monthly Plan (C)
Grade 000-00	R26000 less 5% EPD* R24700	R6500	R26000	R2600	R26000
Grade R	R31000 less 5% EPD* R29450	R7750	R31000	R3100	R31000
Grade 1-7	R37000 less 5% EPD* R35150	R9250	R37000	R3700	R37000
Grade 8-11	R43000 less 5% EPD* R40850	R10750	R43000	R4300	R43000

*EPD –Early payment discount

- Fees are payable based on the payment plan the parent chooses.
 - **Annual plan:** payable by no later than 28 February 2020 to qualify for a 5% discount.
 - **Termly plan:** payable no later than the **third day** of each and every term.
 - **Monthly plan:** payable in advance by the **fifth day of each** month from January to October.

Discounts

- **Early Payment Discount:** A parent can qualify for an Early Payment Discount if he/she pays on/before 28 February or within 14 days of a new admission during the course of the year.
- **Sibling Discount:** A Sibling discount of 5% per student is granted from the second child onwards.
- **Alma Mater Discount:** An Alma Mater discount is granted to all learners who were enrolled at QIA before 30 June 2018.

Other Fees (Applicable only to new learners)

- **Application Fee:** A non-refundable Application fee of **R250** is payable upon application.
- **Registration fees:** A non-refundable Registration fee of **R500** is payable upon acceptance. This amount is credited from the total fees payable.

Payments

- All payments are made into the following bank account.

Name of Bank : Nedbank	Account Name : Qurtuba Islamic Academy
Account Number : 1121679714	Branch Code : 198765
Reference: Your allocated ACCOUNT REFERENCE number.	

- Those responsible for account payments are requested to use the **Account Reference number** that appears on the top left hand side of your fee statement. Payments made without the account reference number causes administrative delays in updating your account. **Unfortunately incorrectly reference payments will be charged an admin fee of R100 in 2020.**
- We encourage payments to be via EFT or D6 Cashless payment in the case of monthly payments as payments made via cash deposits and card machines attract bank charges which will be billed to the parents account.
- **Notice period :** A full term's notice in writing is required when a child is to be withdrawn from school or 1 term's fees will be levied, in lieu of notice

Levies

- **General Levy:** A once-off levy, which covers items detailed below will be billed on your statement in January. The breakdown of the levy for 2020 is as follows:

<i>Grade</i>	<i>Levy</i>	<i>Amount</i>	<i>Items Included</i>
Grade 000	General levy	R300	<ul style="list-style-type: none"> ○ Learner Insurance ○ 216 Name Tags ○ Two reams of A4 paper
	Pre-Ordered Stationery	R650	<ul style="list-style-type: none"> ○ As per stationery list
Grade 00	General levy	R300	<ul style="list-style-type: none"> ○ Learner Insurance ○ 216 Name Tags ○ Two reams of A4 paper
	Textbooks Purchase	R165	<ul style="list-style-type: none"> ○ Islamiyaat Textbooks
	Pre-Ordered Stationery	R700	<ul style="list-style-type: none"> ○ As per stationery list
Grade R	General levy	R350	<ul style="list-style-type: none"> ○ Learner Insurance ○ 216 Name Tags ○ Two reams of A4 paper ○ QIA branded book covers
	Workbooks Purchase	R520	<ul style="list-style-type: none"> ○ CAPS Workbooks(set of 5 Books)
	Islaamiyaat	R195	<ul style="list-style-type: none"> ○ Islamiyaat Textbooks
	Pre-Ordered Stationery	R1 050	<ul style="list-style-type: none"> ○ As per stationery list
Grade 1	General levy	R350	<ul style="list-style-type: none"> ○ Learner Insurance ○ 216 Name Tags ○ Two reams of A4 paper ○ QIA branded book covers
	Workbooks Purchase	R350	<ul style="list-style-type: none"> ○ CAPS Workbooks (set of 6 Books)
	Islaamiyaat	R210	<ul style="list-style-type: none"> ○ Islamiyaat Textbooks
	Pre-Ordered Stationery	R1 100	<ul style="list-style-type: none"> ○ As per stationery list
Grade 2	General levy	R350	<ul style="list-style-type: none"> ○ Learner Insurance ○ 216 Name Tags ○ Two reams of A4 paper ○ QIA branded book covers
	Workbooks Purchase	R400	<ul style="list-style-type: none"> ○ CAPS Workbooks (set of 7 Books)
	Islaamiyaat	New Learner : R210 Old Learner: R180	<ul style="list-style-type: none"> ○ Islamiyaat Textbooks
	Stationery	R1 100	<ul style="list-style-type: none"> ○ As per stationery list
Grade 3	General levy	R350	<ul style="list-style-type: none"> ○ Learner Insurance ○ 216 Name Tags ○ Two reams of A4 paper ○ QIA branded book covers
	Workbooks Purchase	R450	<ul style="list-style-type: none"> ○ CAPS Workbooks (set of 7 Books)
	Islaamiyaat	New Learner : R180 Old Learner: R150	<ul style="list-style-type: none"> ○ Islamiyaat Textbooks
	Pre-Ordered Stationery	R1 050	<ul style="list-style-type: none"> ○ As per stationery list

<i>Grade</i>	<i>Levy</i>	<i>Amount</i>	<i>Items Included</i>	
Grade 4	General levy	R350	<ul style="list-style-type: none"> o Learner Insurance o 216 Name Tags o Two reams of A4 paper o QIA branded book covers 	
	Portfolio files	R150	o Set of Portolio files	
	Textbooks Hire	R500	o CAPS Textbooks (set of 7 Books)	
	Textbooks Purchase	New Learner : R220 Old Learner: R190		o Islamiyaat Textbooks
		R140 (on order)		o Oxford Thesaurus Dictionary
		R160 (on order)		o Oxford English/Afrik Dictionary
Pre-Ordered Stationery	R700	o As per stationery list		
Grade 5	General levy	R350	<ul style="list-style-type: none"> o Learner Insurance o 216 Name Tags o Two reams of A4 paper o QIA branded book covers 	
	Textbooks Hire	R500	o CAPS Textbooks (set of 7 Books)	
	Textbooks Purchase	New Learner : R225 Old Learner: R120	o Islamiyaat Textbooks	
	Pre-Ordered Stationery	R570	o As per stationery list	
Grade 6	General levy	R350	<ul style="list-style-type: none"> o Learner Insurance o 216 Name Tags o Two reams of A4 paper o QIA branded book covers 	
	Textbooks Hire	R500	o CAPS Textbooks (set of 7 Books)	
	Textbooks Purchase	New Learner : R255 Old Learner: R155	o Islamiyaat Textbooks	
	Pre-Ordered Stationery	R570	o As per stationery list	
Grade 7	General levy	R350	<ul style="list-style-type: none"> o Learner Insurance o 216 Name Tags o Two reams of A4 paper o QIA branded book covers 	
	Textbooks Hire	R700	o CAPS Textbooks (set of 9 Books)	
	Textbooks Purchase	New Learner :R275 Old Learner: R210	o Islamiyaat Textbooks	
	Pre-Ordered Stationery	R550	o As per stationery list	

<i>Grade</i>	<i>Levy</i>	<i>Amount</i>	<i>Items Included</i>
Grade 8	General levy	R350	<ul style="list-style-type: none"> o Learner Insurance o 216 Name Tags o Two reams of A4 paper o QIA branded book covers
	Textbooks Hire	R700	o CAPS Textbooks (set of 9 Books)
	Textbooks Purchase	New Learner : R300 Old Learner: R160	o Islamiyaat Textbooks
	Pre-Ordered Stationery	R550	o As per stationery list
Grade 9	General levy	R350	<ul style="list-style-type: none"> o Learner Insurance o 216 Name Tags o Two reams of A4 paper o QIA branded book covers
	Textbooks Hire	R700	o CAPS Textbooks (set of 8 Books)
	Textbooks Purchase	New Learner : R255 Old Learner: R185	o Islamiyaat Textbooks
	Pre-Ordered Stationery	R550	o As per stationery list
Grade 10	General levy	R350	<ul style="list-style-type: none"> o Learner Insurance o 216 Name Tags o Two reams of A4 paper o QIA branded book covers
	Textbooks Hire	R1 000	o CAPS Textbooks (Based on course selection)
	Textbooks Purchase	New Learner : R305 Old Learner: R235	o Islamiyaat Textbooks
	Pre-Ordered Stationery	R530 or R550	o As per stationery list
Grade 11	General levy	R350	<ul style="list-style-type: none"> o Learner Insurance o 216 Name Tags o Two reams of A4 paper o QIA branded book covers
	Textbooks Hire	R1 000	o CAPS Textbooks (Based on course selection)
	Textbooks Purchase	New Learner : R255 Old Learner: R190	o Islamiyaat Textbooks
	Pre-Ordered Stationery	R530 or R550	o As per stationery list